

CDAC Workgroup Meeting
September 20, 2004
Meeting began 12:37 pm

- Kelly: Findings from Little
- There are changes from current construction calendar (CDAC website)
- Renovate (w/inclusion of evening classes):
 - Howell only 104
 - Davie only 101
 - Global Ed- 5 new GPCs
 - Science Phase 1- 3 new GPCs
 - Shift Wilson-in interest of Biology and for classroom space
 - Shift Hamilton (Rooms 100 and 150 only)-shifting to spring 06, move off of fall 05
 - Shift Hanes-forward by a couple of months to have project fall in better sync with everything else on campus
 - Shift Manning-back so that it takes a year, but starts in 07

- Without evening class:
 - If we could have classes in the evening, could create four more instructional slots for us
 - Prevents a dire situation
- Would have more slots in the evening
- This would handle every room size
- May be difficult to convince people to teach in the evenings
- What if we go after departmentally owned classrooms?
 - Don't meet the needs of the registrar's office
- Of all the different approaches we can take, this one solves a lot of problems and is more specific
- How do we put this forward?
 - Little is going to be the one to put this forward
- Little is wondering if we have questions, suggestions, and concerns
 - Will we agree to this?
 - If not, what suggestions do we have?
- For classroom hotline, do they have enough support people for night classes
 - Only have students and temp person
 - There is always someone at the phone who can go out
 - Do not know if Jeremiah would feel comfortable
- Four slots: MF, TT or once a night
 - Not going to be too restrictive to get people to use it
- When is Little going to finish their analysis?
 - Not sure, Kelly has been sitting on information for a couple of weeks until an ok
 - Having problems with dissection lab in biology
- Can't give our recommendations until they have theirs ready

- The only worry is tech support; will impact classroom hotline
 - Also convincing the professors
- We continuously have a problem with 200+ classrooms
- Will have only one 400 seat classroom after renovation
 - Paulien: One is probably enough, but it does not allow flexibility
- What about Memorial?
 - Will probably be finished in 2006
 - Do not know if seating is designed with tablet arm chairs-will be theatre
- Even with evening classes, there are going to be problems that will appear in 2006-07
- What is going on with Greenlaw; what is the schedule for that?
- If we go with the proposal for Greenlaw or the evening schedules, registrar will be ok
 - Have not heard from Diane
- What action do we need to take?
 - Little wants to hear from us; is this proposal acceptable?
 - Can we secure evening classroom slots or are we willing to back
- What about student activities?
 - Registrar gets priority in classrooms
 - The problem is when they lose all the space in the Union because of construction in Steele, they will have very few places to meet
- How can we entice faculty to do this or do we want to?
 - Could get encouragement from Provost and Dean
 - Pass to Robert Shelton and talk to Dean's council
- Should Scott send a letter?
 - Little feels very strongly that this would help and it looks that way with the data
 - Will send the letter to the provost saying this is the best idea
- Jerry: The Manning shift is a real red flag for Kevin and his plans, otherwise the rest is alright
- Is there still talk about Mitchell coming on next spring?
 - Not going to push it right now

- The first CDAC meeting is a week from Thursday 2-3:30
- On the table: Greenlaw, Fetzer, Hamilton
- Need to review
- Review Fetzer for the meeting
 - Have Michael there
 - Have him come a ½ hour after start
- For this meeting, have someone from each group give a perspective on classrooms

Programming Meeting concerns:

- Contact with departments should be through Joe's arena
- Otherwise, it is a lot of steps and there can be miscommunication

- Jerry passing along feedback from Project Managers
- Need Joe to make decision
- Talk about it next time

- Is there anything from Diane about the Greenlaw plan?
 - No response from her
 - Last proposal sent to her
 - Light in the fall, heavy in the spring and summer

Meeting adjourned 1:23 pm