

Classroom Workgroup Meeting  
10/31/2005

Attending:

Jeremiah Joyner  
Tu Dang  
Megan Keefe  
Kelly Rowett  
Jerry Guerrier

Agenda Items:

- ITS budget & construction schedule
- Ready date for Sci Plex II – Phillips Addition
- Manning update

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ITS budget & construction schedule – Are we giving ITS enough time & money do complete the projects as needed / on time? How are needs changing throughout bid & planning process?

Current Money Budgeted: (get spreadsheet from Tu)

\$40,000 (then + \$10,000 for every additional projector or speech reinforcement) for smaller classrooms

\$225,000 - \$250,000 for large classrooms/auditoriums

- Facilities perception is that we may not have enough money currently for the needed equipment, or overtime or subcontractor fees to get the rooms finished on time.
- Can we get ITS to qualify their time & money needs for facilities?

For Hamilton – Prioritize the 3 rooms in Phase 2 regarding their availability for Fall 2006 – Big room MUST be online for the fall, 2 smaller rooms are less important. Registrar will take 2 smaller rooms offline for Fall 2006.

Finish HM 100 (403) first, then 351 (32), then 150 (20) last.

Scheduling decisions by ITS need to be made on a room by room basis. Registrar is concerned with getting all new and under construction rooms that are scheduled to be online for fall 2006 ready on time – Classroom shortage is so severe for Fall 2006 that all these rooms MUST be available.

Tu will come up with a timeline showing staff needed to get rooms online. Megan will provide Tu with spreadsheet of rooms coming online and dates – (& send copy of updated const. chart to group.)

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Registrar is planning on scheduling the 3 Phillips Addition rooms for Fall 2006. Peter Krawchyk has guaranteed that if these 3 rooms are not available, they will postpone the demolition of Venable until such a time as those rooms can be occupied.

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Construction dates for Manning – Tu is waiting to see design drawings, which should be out this week, then cost estimate out next week. Tu will email an update to Scott. Michael Pierce says that if everything goes well, project will remain as scheduled (May – December 2006).

Megan will double check on HO & DA & make sure that they are both offline for spring 2006. *(I have checked and the Registrar's Office has both rooms offline for Spring 2006.)*

Meeting adjourned at 1:30