

Classroom Workgroup Meeting
11/28/2005

Attending:

Jeremiah Joyner
Tu Dang
Megan Keefe
Kelly Rowett

Agenda Items:

- Phasing out Slide Projectors in General Purpose Classrooms
- Equipment upgrade requests for Hanes Art 116 & 118

Phasing out Slide Projectors in General Purpose Classrooms

- Discussion: Traditional Slide Projectors are becoming obsolete, especially with the advent of several free resources on campus that will digitize slides. Classroom Hotline would benefit by not having to continue to replace the bulbs, or lifecycle the projectors themselves. Another advantage of digitizing old slides is that they may then be incorporated into Blackboard.

Workgroup decision is to phase out all slide projectors within the next 2 academic years. The Fall 2007-Spring 2008 school year will be the last that Classroom Hotline will maintain and support slide projectors, and all slide projectors will be removed from the General Purpose classroom pool completely by the Fall of 2009.

Classroom Hotline will offer the old slide projectors that they have removed for free to any departments that want them, but will not support them. Some departments (like Art) may wish to keep slide projectors in their priority classrooms. If they do so, it is with the understanding that neither the Registrar's Office or Classroom Hotline will be responsible for loss, damage, theft or maintenance.

Classroom Hotline will publicize the various groups that do free digitization of old slides to the departments.

Jeremiah will compose, and Kelly/Megan will send out a mass email notification to the departments regarding the upcoming phase-out. We will aim to send this email in February of 2006, after room assignments have been completed.

Hanes Art 116 & 118 Equipment Upgrades:

These are 2 small (20 seats each) General Purpose Classrooms that the Art department has scheduling priority in. They currently have minimal av equipment, and the department has requested that they be upgraded to multimedia classrooms if possible.

There is currently no budget/funding for purchasing, installing, or lifecycle costs for av equipment for existing classrooms that are not scheduled for renovation. Jeremiah / Tu will recycle old equipment that is being removed from rooms that are coming under renovation & install it in the 2 Hanes Art rooms.

Upgrade could happen summer of 2006, as long as no classes are scheduled (Megan will check).