

CDAC Workgroup Meeting
February 7, 2005
Started: 12:32 PM

Global Education Center

- Installing 35 MM projector-programs and such (Latin American Studies)
- How much is the cost and who will support?
 - Will be hard for hotline to support
- How do Latin American Studies get by now?
- Maybe department should have to supply in the future if it breaks down
 - Maybe what ITS needs if they do not want to support this
- The project is partway bid
 - The rest of the bids will come in tomorrow
- Over budget when went out to bid
- Construction Manager at risk
- Shelling out a number of spaces in the building
- If the bids come in well, wouldn't have to, but not going well
 - \$800,000 over
- 1st, 4th, auditorium will be shell spaces to be bid later
- 4th-conference room with technology
- Project has 5 GP classrooms
 - One the auditorium
 - 60 seat classroom on first floor
 - Video conferencing on first floor
 - Two seminar spaces on third floor
- Conference room spaces getting technology
- Atrium used for speakers getting technology
- AV installation will be bid out
 - Has not occurred, near future
 - Equipment will be provided by UNC
- In the atrium:
 - Two screens and a lectern
 - The building owns it, so will take care of it-Hotline and International studies will discuss
 - International studies is the occupant of the building
- Can we get funds from other bonds to finish up the other rooms?
 - Hamilton-additional funds
 - Moved around within the classroom bond program
 - Do not think there is that much left over
 - Little bits left-most taken by Manning
 - Manning Hall: Schedule will be spring, summer, fall of 06

First floor:

- 1005B: 60 seat classroom
- Movable tables and chairs
- Lower section of ceiling around the perimeter and rises toward the middle

- AV equipment: ceiling mounted video projector, one screen at the front of the room
- Five loud speakers spread around the room (per University standards), floor box off center from the screen for lectern connection, equipment rack on right side of the room, DVD, VCR
- Maybe have instructor closer to the equipment rack
 - Move to the other side?
 - Would need to move floor box over
- What kind of podium will be used?
 - Currently do not have a podium
- Do you want to put DVD/VCR within the podium itself?
- Rack can stay hidden in the niche
- External device connections, control panel, mike (hardwired, but room also supports wireless)
 - No wired mike needed
- Is there a reason for removing the KI podium?
 - Installation issues
- Can plan on the KI
- Easier to use equipment rack with casters
- No ceiling mounted document camera
 - Standard in classrooms, so needs to be added
- What are the zones for lighting?
 - Will be a neutron dimming system
- Leave the podium where it is at
- Seats: Tables and chairs
 - Upholstered seats, chair w/arms, curved back
 - Two types: One upholstered back, the other not
 - Will have modesty panels
 - Will get the information to committee
- Sightlines
 - A little packed in
 - Many tables and chairs in one place
- Doing motorized shades
 - Using the savoyah from Lutron
- How high is the ceiling (where the screen is)? 11 ft.
 - Image will be fine
- Do we want to go with two screens in this room?
 - Already been bid, so would be a change order

Video Conference Room 1009B

- Control Room
- Two side by side screens, ceiling mounted video projectors, 5 channels of loud speaker play back, ceiling mikes, fixed chairs and tables, camera located on back

- wall, control room where everything would go back to, floor box for a lectern, plasma in the back of the room
- Mikes from the ceiling
 - Ceiling mounted-flush or gooseneck versions hanging down a few inches (6 in)
 - Hanging down preferred because of air handler
 - What about gooseneck mounted from the table?
 - It may be a budget issue
 - Want to include a document camera included above lectern
 - Ask Joe specifically about the change and make the decision later
 - There are boxes on the floor-about 6 outlets under each table
 - The actual equipment has not been purchased
 - Will run money differences between the two mikes and send the information
 - Is the floor box/lectern location acceptable?
 - Control room
 - Lighting scheme is the same
 - Keep where it is

3rd floor:

- 3024
- AV: same as 1005
- Will add in ceiling document camera
- Center channel speaker is behind the screen when it is lowered (also on the 1st floor)
 - Movable tables and chairs
- Equipment rack on the instructor's left in the back corner
- On the other side is all glass
 - Not built in
- Can we make screen bigger?
- Will need an 8 ft screen high
- How high is the ceiling?
 - 9 ft ceiling
 - Will have to live with small screen
- Problems: Heads will be projected on the screen and lights
- Very limited space above the ceiling
 - No room for down lights?
 - Will have to look

3033B

- 16 seats
- In lieu of projection screen, smart electronic whiteboard
- Conflict: architectural drawings show typical projection screen, which is what has been bid
- May have an extra projection screen, trying to eliminate with electronic marker board
- Movable tables and chairs

- Control station for instructor: floor box, off to side of projected image
 - Equipment left of screen wall
 - Have one table dedicated to the touch panel around floor box
- Have floor box wall connected in the front of the room?
- In this room, does not make sense to have movable tables
 - Have seminar room
 - Fixed table would be best for this room
- Enough electrical outlets in the floor to wire the tables
- Multiple connection boxes for laptops
- Move floor box closer to the table and equipment rack
- Maybe bring floor box inside of the table
- Were not planning for plasma overlay
- Projector onto smart board
- Could it be side by side: white board and screen for projection?
 - Problem with projectors
- Maybe put one on front wall and one on the side wall
- Once you make seats fixed, have accessibility concerns
 - Just make sure that space is maintained
- Maybe would be better to have a single fixed table with technology coming up

Davie 101

- Furring the walls
- Flip the room
- Lose 2 seats using fixed tables
- Lose 1 seat using movable tables and chairs
- Programming meeting: in process to being set up
- Go with scheme C, but talk with users before final decision is made
 - Move instructor to other side and increase white board
 - White board and screen in front

Assembly seating vs. lecture hall seating

- Lecture hall-5% has to be accessible
- Assembly-less
- Facilities planning needs to get the word out
- Bring before committee

Meeting adjourned 2:29 PM