

Classroom Workgroup Meeting

Swain

8/08/2005

Attending:

Donna Redmon

Jeremiah Joyner

Tu Dang

Megan Keefe

Jerry Guerrier

Kelly Rowett

Robert Cwikla & Charlie from Little & Associates

Diane Gillis

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Agenda Items:

-Wilson Hall Review

-Resolve Stone Center Issues

-Hanes 02

-signs for Saunders 220

-committee schedule for labor day

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- Jerry will send out latest migration schedule from Little that he received this morning. Donna wants to know what happens when this does not jive with CDAC's published schedule? Registrar acts as a liaison and works through Jerry/Facilities Planning to resolve any discrepancies (in conjunction with, and agreement of CDAC committee)

Diane Gillis – Wilson Hall Review - Need to add handicapped seating to all rooms, this may bring seating down by a few more in each room (2-5%) Wilson 2 phases – 107, 202, & 217 are 9/05-12/06. Rooms 128, & 139 are 1/06-12/06.

WI 107 – (large lecture) currently seats 150, new plans will end up with 100-109 fixed tablet seats. Little will do more research on specific seat types. Large seat loss is primarily due to changing orientation of the room. Megan will research and see whether room is currently being filled to capacity (150). Diane thinks we may be able to fit another row of mov. Tablet arm chairs in the front row (storage capabilities in room). Registrar absolutely needs at least 105 seats in this room. Fixed Podium, moved back from current design – then equipment rack can go in podium. 2 screens – these will be moved up and should accommodate entire room with increased height – (can we get away with fixed screens above the blackboards? If so, we can do without screens as long as the wall has the proper finish), doc camera, motorized shades in back of room (very tall windows).

WI 128 - Current design has 64 seats (orig. 86) – can we move podium back and add another row of seats? Yes, this may give us extra 8-10 seats. Would it be possible to have a single central aisle instead of 2 on each side? Architects will check out this possibility. If we could do both options that would bring capacity up to 75. Fixed podium with equipment rack incorporated. Movable blackout shades for windows, remove stage at front of room.

WI 139 – current design has 20 seats (currently has 24) Let's just order 24 seats and we'll find a place for them. What about doing a credenza along the side of room by windows like in Phillips? (instead of fixed podium in center) We might be able to add another row of seats if we did this. Architects will look into it. Blackboards can stay if they are in good condition.

WI 202 – Currently has 38 seats, new design has 35. Movable tablet arm chairs. – but architect did not use **special** UNC template, so this is probably an overestimate. Replace board with one that covers length of wall if budget permits.

WI 217- Orientation of room is an issue – Ling. Wants to keep current orientation but change to movable tables and chairs. NO., this would bring the capacity much much too low (20 or less) Registrar must have at least 35 seats in this room (current capacity is 50). If we could get 35 seats and keep orientation the same that would be an ideal compromise. Architects will see what they can do, come up with reviews of both orientations with movable tablet armchairs, and send to Diane for her to Distribute to workgroup.

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Hanes 02 – Good News: Health & Safety will be replacing carpet – room needs to be emptied by tomorrow. Make sure they leave spaces in tile for wiring/conduit to come back up through.

Desk at front has pc, vcr , dvd through the pc, (everything except doc camera)

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- Saunders 220 signs: Currently 2 signs, 1 on each door, one says '220A' and the other says '220B' need to change both to say '220'

- \$150-\$200 to have both signs done, Jeremiah will order and pay for.

- Should someone from workgroup be more involved in construction project sign off process? Yes, we would like someone from the workgroup to be involved, or walkthrough, or something along those lines. Jerry will find out from Anna how we could get more involved.

- Stone Center: Contractor is coming tomorrow, and Tu's people should be get in next week to finish stuff. Tu will email workgroup and keep us apprised of progress. Terry Haith is also leaving as bldg. Mngr of the Stone Center.

- Resolved to move labor day week meeting to Tuesday 9/6/05 so that we don't skip a week.