

CDAC Workgroup Meeting
August 16, 2004
Meeting began 12:06 pm

Kelly's update from Kim (Little)

- Putting Howell back into the schedule
- Howell: Construction is starting Summer 07 and ending Fall 08
- Hanes: Pushed back two semesters to line it up with the Student/Academic Services building going back online
- The shift alleviates some of the burden in fall of 05
- It makes it worse by bringing Howell back in and pushing Hanes back
- When Howell goes off, loss classrooms of good sizes
- Where are seats needed most for Fall 06?
 - Deficit in every room size except 0-19
 - Hardest hit 20-29
 - 30% loss in 30-39 and 100-199

Suggestions:

- How successful have other universities been at expanding class times?
 - Won't help the large classrooms, but may help with the smaller
- What about the Michael Jordan restaurant?
 - Large space and is open
 - May be costly
- Could purchase desks early for space under construction and use it in a temp space
- Kim mentioned using space in buildings that are going to be demolished (Venable and Chase).
- Is it possible not to demolish Venable the year it is supposed to be and use it as a swing space?
- For Chase, there is only one classroom that no one wants to use
 - Not worth postponing
- Is it possible to squeeze a few more classrooms out of housing?
 - Opportunity to get some space
 - Is there any campus space in the old dorms-there is not really any space
 - Odd shaped; long skinny rooms
- David Jones said that this is the 3rd Fall that residence halls have been used and there has been a continual growth in the number of people who want to teach in residence halls
 - 6 MC1 classrooms
 - There would only a partial gain of 6 because they are being booked
- Getting to these classrooms is fairly inconvenient to students on central campus
- Have to schedule at the beginning or end of the day
- Could get another 200 seat room out of Stone Center
 - Has a movable podium, laptop connectivity
 - Not listed as a GP Classroom because seating was not conducive to it

- Could easily get a 100 people in
- When we lost the 20-29 rooms, the registrar's office just moved them to the 30-39 size rooms
 - But we're to capacity for 30-39 rooms
- Are we taking into consideration classrooms coming back online?
 - As much as possible, but most rooms are coming on later
- We're going to go beyond 35 hour national standard
- We're at the limit for 200+ rooms
- The highest demands for classrooms are the ones with a deficit
- Already tried to glean out departmental space that isn't being used
- A couple of rooms in the Student Union may be used?
- Meeting space in the Pleasants Family Room?
- Internet courses may also be an option?
- The Carolina Inn could conceivably have a classroom, but it would be costly
 - If used space without catering, would charge a premium
- How about using space in the Alumni Center?
 - Has both dining rooms and a ballroom
- We need a list of the number of classrooms needed for each range for all semesters
 - That way, we can go out and find them
- Instead of the rooms needed, Kelly did the number of seats
 - Just need something to work with
- We can work with these rooms offline, but it is the types and number that are putting the registrar's office in a crisis
- Spring 07 having 26 out of 290 rooms that are going to be offline
- As rooms can back on, they will be smaller
- This deficit is being exacerbated by a very aggressive construction schedule
- Two options:
 - Revise construction schedule (unlikely)
 - Put squeeze on the rest of the campus
- Is there any chance in getting Paulien involved to get a solution?
 - Then two groups would be looking into it (Little and Paulien)
- Have Little recommended a solution?
 - This is what they are working on now
 - Just getting the schedule nailed down
- Where does this committee fit into this equation?
 - Whatever solution that Little comes up with needs to be reviewed and we need to give possible alternatives
- Need projections for space
- We need to get this too the Provost, so that the office knows it is a serious problem
 - Short note with a couple of bullets and a couple of numbers
- This is the third time that Kelly has done this analysis (in the past month-month a half)

- Make the first meeting a training session/synopsis for the new members
 - About what CDAC is
- Come back to the next meeting with some ideas
- When is the start up meeting going to be?
 - Second week of classes?
- Have all CDAC members use Oracle Calendar to make it easier to schedule meetings

Pre-programming Meeting for Hanes and Wilson

- Wilson
- Construction is in two parts
- Little started looking at both old and new parts, but then just decided to focus on new
- In total, there are five classrooms that are public property in the two buildings
- 139 (English priority), 128 and 107 and 202 (Biology), 217 (Linguistics)- GP Classrooms
- 107 is a 150 auditorium
- Across a breezeway is room 128 in New Wilson (86 seat auditorium with a sloped floor)
- Open up an old lobby that has been closed off
 - Involves making the room (107) ADA accessible
- Planning on taking 150 seat down to 142 because introducing ADA seating
- For 128, do a technology upgrade
- What standards does the committee have on the tech and seating side?
- One concern that has come up with the biology department is the wiring of the seats
 - Would prefer not having the seats wired
 - Do not have teaching methods that utilize wired seating
 - Have a hard time getting attention because of the shape of the room
 - The acoustics of the room are also a big problem
- The challenge in this space:
 - The room is long, so the screen needs to be large so people in back of the room can see
 - May not have sufficient height to fit that screen
 - Ceiling height is 12 ft floor to ceiling
- The slope flooring will help with the sight lines
- The building is concrete framed
 - The steps that exist are formed in the concrete (little-3 inches)
 - There is no built up or down; intrinsic to the “bones of the building”
 - Not going into to gut the floor slab, can only build up to make it level
- Stagger the seats, so you are looking between people?
- The depth of the room is about 60 feet and 25 feet wide
 - In a 60 foot room, in order for the back row to see the screen, need a 12 foot high screen

- What about turning the room?
 - The floor is driving a great deal of the design
- One of the challenges for teachers using this space now, they are not reaching students in the back
- If changing the direction, limits how far the professor is from the student
 - Also allows the use of two screens
- How would you deal with the fact that one end is higher
- What if you leveled across the room?
 - Take 15 inches from one side and give 15 inches to the other
- There was interest on Biology department's part to reopen the windows (they are blacked out)
- To level the room, put a wood floor in?
 - Would have to raise it all 15 inches, which would make accessibility an issue
- Structural engineer would prefer this is an additive exercise
- There is no ADA student usage for this room
- There is no door into the middle of the space
- No matter what, this would be a fixed seat solution
- If you went sideways, would lose efficiency, but would be way below 142 seat count
- What about having TVs mounted on the sides of the room?
 - Cannot make the TV big enough to show data
- Would CDAC like to look at a scheme that's turned?
 - Just to see, but seat count looks like it will be too low
- The 5 GP Classrooms are in the same phase
 - The construction start is scheduled for Fall 05, probably back online Spring 07
- Since most of the renovation is in Old Wilson, possible to get occupancy of the rooms of New Wilson earlier
 - Also, could take them offline later
 - Keep them up and running and have them all wired at the same time (Old and New)
 - If try to make in come on earlier, the General Contractor will have to split their times
 - Keep it online longer; both the General Contractor and ATN can do it all at the same time
- Would have to be August to December 05; anything shorter would not help
- Don't take them off until Spring 06
- This is for 128 (86) and 139 (24)
 - Keep this as a classroom infrastructure upgrade
- It would not push the finish date for Wilson back further
- We're going to have to put in finishes-ceiling, flooring, lighting
- Takes the stress off of Fall 05
- Smaller classrooms less concerned about being finished in November 06, it is the bigger classrooms

- For rooms, replacing on the seats
- In Wilson 128, there are two projectors
 - Not sure if the raised floor is part of the structure
- For both this room and 107, couldn't just smooth it out
 - Difficult to do that
 - Have to level out an area for a disabled person to sit at
- If nothing is done with the floor, would have to be permanent seating w/tablet arms
- Maybe run power at the floor level for people to plug in (on the face of the riser)
- What is the time frame: Submit at the end of September
- If we give notice to the faculty for a programming meeting Monday August 30
- What is technology and seats in this space?
 - MC1, no data to seats, at least one screen, document camera, podium, floors, movable tablet arm chairs, remove old seating, racks in walls when we can, chalkboard/whiteboards (up to faculty), try to keep the seat count high, Einstein chairs where possible
- Ask Kelly to reserve a room Monday, Wednesday or Friday at 3 or 4
 - Have the meeting in Murphy 116
- Three rooms with flat floors (30-50 range)

FIX LINK ON WEBSITE: UNDER GUIDELINES AND COMMUNICATION PROCESSES-change dg to guide

Meeting adjourned at 2:15 pm