

May 3, 2004
CDAC Meeting
Meeting began 12:04 PM

- Classroom Renovation Spreadsheet
- Goal: To see where large classroom renovations overlap
- Also, to see what information is true and what is not
- Coker, Fetzer, and Wilson will all be offline in the Summer of '05
- According to Jerry:
 - For Coker: Summer '05 to Fall '05
 - For Mitchell: Spring '06 to Summer '06 (correct)
 - For Hamilton I: Summer '05 to Fall '05 (100, 150, 351)
 - For Hamilton II: Summer '06 to Fall '06 (420, 423, 425, 452, 470, 517, 519, 523, 570-Non GP)
 - For Manning: Spring '05 to Summer '05
- For Example, if Coker and Wilson were to go off at the same time along with Fetzer, would it pose a problem for Kelly and David? Yes
- Will we have the Stone Center?
 - That would help because auditorium seats 369
- For Phase II, need the classroom sizes
- Scott is going to send the Excel Spreadsheet to the workgroup for further revision
- Many projects going offline in 2005
 - Summer is not as much of a problem as the fall
 - Fall '05 much bigger problem than Spring '06 (as originally thought)
- Questions not only about Manning, but Coker and Wilson
- Cannot schedule Coker any differently unless maybe put it in 2008
- Are Coker 201 and Wilson 107 being used pretty constantly? Yes
- Do not want Manning offline at the same time as all of those

- Art Complex
- About 7 years ago, there was an Art Classroom given to Registrars Office to become a GP Classroom-Taken back
- Proposal by Art without confirmed commitment suggested giving 117 and 218 to update Multimedia
- Jeremiah agreed that there was some equipment to put in there
- Take over 218; have them send a letter to make it official
- If they want the room back, we could always go in and take out the equipment
- Some of the problems are going to be the chalkboard on the left hand side (move to the front)
- Some sort of pull down screen
- Might need to take out chairs in the front of the room, put podium in the corner
- There are 44 seats in 218, take out 4-8 chairs
- Where is the money going to come from?
 - Should we use our fund?
 - The chairs are bolted to the floor

- The best thing would be put Einstein desks, but could just leave them there
 - Not very efficiently used, could probably increase seating capacity by a third by putting seats closer together
 - Probably be able to match with Einstein chair, need room to walk
 - Could just have access from two sides, like an airline
 - Equipment not a problem, the money to take chairs out, move chalkboard, and put in a screen
 - Is it covered under what Jeremiah can do?
 - Would not want to upgrade multimedia in room unless it is given to us
 - 218 is in addition to 117 (going to MM1)
 - Should Scott ask the chair to send Registrar's a letter directly?
 - Send to David, who will send to Jeremiah
 - If the give us 218, will change multimedia at the bear minimum
 - 117 is going to go forward anyway, when?
 - Kelly going to see if it is scheduled for the summer
 - Like to make it available in the summer
 - Will likely take three weeks
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- Faculty Members
 - Bill Ware going to stay on for another year
 - A faculty liaison for Davie is immediately needed-Maggie rotating off, though she is the current Faculty Member
 - If Maggie rotates off, Bill will do Davie (Programming is going to start on that)
 - Also, do not have anybody for Coker
 - Davie is going to be pressing over the summer, Bill will be in town if something comes up
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- For Faculty Reps, would want to stay away from clinical or adjunct
 - Non-tenured or tenured tracked are the future, so they should have some input
 - For Kelly's recommendations, two were fixed track, only one was tenured
 - One possibility: Glynis Cowell- Romance Languages; Director of Undergraduate Programs
 - Maybe someone from Psychology/Social Work
 - Look at where people are coming from, see where holes are, contact department chairs for recommendations
 - Contact Jack Richman- Dean of School of Social Work
 - Someone from Public Health or Pharmacy- don't have classrooms over there
 - We support because they pay
 - Should be from departments whose building is being renovated
 - Possibly Sociology, Communication Studies (Lawrence Rosenfeld)

Meeting adjourned 12:52 PM