

April 19, 2004  
CDAC Meeting  
Meeting Started 12:00 PM

- Faculty Survey Thank You
  - Should we put something in the Gazette?
  - Is there no way to find out who participated?
  - Let's just put it in the Gazette
  - Scott to ask Rick if that is ok with him
  
- Saunders- Mitch
  - Started about two weeks ago
  - Jeff Kidd brought drawings, but they still had old style fixed podiums
  - Didn't get away from that because of ADA
  - Paul seemed to think they need a closet, only need a place to put equipment rack in the corner
    - Wall box
  - Is that what everybody wants-did not go through CDAC
  - Scott remembers a discussion on Saunders Hall and podiums
    - Decided have to go with what we have
  - Fixed Podiums?
  - Do we want/Do we like?
  - Right now showed with fixed podium
    - To go with KI Podium, no where to put rack behind podium
  - With fixed, equipment would go under with a rack (except there is a problem with heat)
  - Under impression that going with moveable podiums
    - At time of drawing, did not have a moveable podium
  - It is ADA compliant-needs to be up and down moveable
  - Have a podium that is ADA height that is long enough for a person with a wheelchair (34")
  - Still have a touch panel
  - Also have a table top lectern, sit in the corner
  - Up and down moveable would work best
  
- Electricians are ready to go to work and need answers
- Problem with placement of slide projector because of where the screen and where the podium are placed (big light will shine in professor's eyes)
- Could the room be turned so the professor is not blinded?
- Trying to get a certain number of students in the room-probably can't rearrange 104, 204, 213 are the same scenario
- Either fixed or moveable podiums would work
- Went with KI Podium for Saunders
- According to all electrical drawings, going with fixed
- Not too late to change it
- Not a problem in terms of expense
  - Though there is a trade between equipment or location

- If turn podium, move screen- could still probably have same number of heads in classroom
- They are all going to be manual screens in Saunders
  - Discussion after Murphy that the screens don't always work
  - More trouble though with Manual than Electric-Mitch
- Jeremiah-Concern with one large screen, will take up all writing surfaces
- Screen would be 8 ft wide; 6 ft high-front wall is 14 ft
- Slide projectors would have to follow the screens
- Scott-What is the value of switching rooms around?
  - Worried about moving rooms around at this stage of the game
- The main question is with the podium
  - KI can be moved slightly
- Jeremiah-If we did two screens at the front-one on the right (laptop, DVD, video), on the left (screen projector), have a remote access
  - Require podium on the side of the room
- Jean-Are there programs that let you split your screen and run two programs
  - No
- Proposal to not include slide projectors, and design with two screens
- If someone needs a slide projector, bring a portable one
- Being a GP Classroom, department may not be local in Saunders Hall
  - Couldn't professor call ATN or Center for Teaching and Learning to request?
- Going to really impact religion which teaches primarily in Saunders
  - To not have slide projectors would really be a problem
  - Do not think they are digitized
- Should we really mess with the programming of the building at this stage?
- Go with KI Podium, don't mess with the projection, have a big black box in the back of the room
- Paul does not think they could fit two screens in there
- The benefit is they could have writing space (with what it is now, the screen is so big, would not be able to have a document up and write notes on the board)
- Are these rooms going to have AMX Control Systems? Yes
- Paul will look into that
- Will go with KI for all classrooms
- One other problem on the third floor
  - Labeled specifically Geography Instructional Space
  - Not a GP classroom
  - Is the bond fund going to pay for it?
  - Need to make sure we know: This is their space, Is technology going in there, bond funds taking care of it?
  - Mitch needs to talk to Larry Band about these concerns (Chairman of Geography)
  - Their curriculum requires a great deal of media
  - The room in question is 321 Saunders

- All of these rooms wireless?
  - Question is when the commitment was made for the bond project
  - Yes, for every bond issue that comes forward, facilities planning should plan for it
- Would it be possible to run a cable for dual cable projections?
  - Not a big deal at all
  - If can, that is a good idea
- Final: With KI Podium and a rack in the back of the room
  - Equipment for the final rooms is funded by the bond?
  - Will have to look at the file and then maybe talk to Larry
  - May want to check with George Huston
    - When this with happened with Murphy Hall, they were told it would not be covered
  - That is what was assumed-that it wouldn't be covered
- With 321, half will be a lab (departmental lab)
  - Would probably want hard, live connections for the computer
  - Paul to check if there are any notes on that particular classroom
- New furniture going into General Purpose Classrooms, but not other classrooms
- Will know more about third floor once talk to Larry, but do need notes before
- Can proceed with the infrastructure in 321?
- If we are putting in floor boxes in other classrooms, can put in this room
  - The infrastructure will be there
  - Give them a box and move on
  - Rather do that now than later
- The box in the floor, is there going to be any fire wall/break box issue?
  - Box is 7", the floor is usually 6" deep
  - Are we going to have to build a firewall around it? (Like in Peabody)
  - Looks like existing floor is around 8"
- Not putting any blackboards in Saunders
- Mitch needs Larry's input by sometime tomorrow
- Put equipment rack in corner
- Slide Projection will be an issue because of windows
- Faculty
  - Scott was planning on giving a list of names to the Provost
  - Need a person from Facilities Services
  - Want 4-5 Faculty Members
  - Scott figured he should wait for names
  - Think of people that teach in different classrooms/buildings-Maybe Kelly?
  - Maybe Junior Faculty
  - Want someone in Music and Arts realm or Romance languages
  - Their classroom spaces are a little different, will give a different perspective

- If looking for someone that has a breadth of experience-Romance Languages
- Need to send letter out to Provost-this week
- Need people to recommend faculty members
- New West- Paul Kapp
  - Seminar Room (1<sup>st</sup> floor) and classroom
  - Seminar Room 10ft wide and 16ft long
  - Working with Joe-put in Furred Plasters-Wireless would go in there
  - Screen in back (West side of the room)
  - Is there a floor plan with furniture layout? Not yet
  - Since it is a small conference room, there will probably be a small table with chairs
- Classroom 219-need input on layout
- AV Closet on left with a wall that came out from there, forming another classroom
- Since there is no longer anyone that uses the room, they removed the wall and made it one large classroom
- Put screen along East wall
- Room would take 48 students with moveable tables and chairs
- Two screens over each pair of windows
- Did decide were going to have a moveable podium
- Are the plasters holding the wireless network?
  - Furred out wall to get conduit down, for power
- This is on the second floor
- On the east wall between two windows and in corner, should be a small whiteboard (6ft in the spaces)
- There is a question about power
- Right now, these have quads
- Trying to get additional power not for wireless, but for laptops
- Jerry mentioned to Paul that the group wanted an update on Gerard and Playmakers
  - Have started on only in terms of restoration work
  - Gerard-190 seats, anticipate as much as we can, but still be respectful of the two buildings
  - Playmakers is still to be a theatre for dramatic arts, but also there may be an intermingling with music
    - As much of a backstage as can they muster
  - Also had to look at ADA compliance
  - In Gerard, two toilets (one male, one female)-currently there are no facilities
  - The balcony is not accessible/not useable, but people can still go up there
  - Screen in Playmakers for projection? No
    - Won't be a GP Classroom

- Can look into that, though they are design issues
- Gerard is a GP Classroom
  - More used for student groups and organizations
  - Ceremonies
  - Very few classes a semester because it is not air conditioned
- Right now, looking at what to do with building code issues
- Deaden the sound of buses-working on programming
- When will it actually be needed?
  - Get started 2006-2007
- Currently online
- Looking at it just being a regular classroom
- No speech reinforcement-for 190 people?
- These questions should come up in programming
- Whose project is it? Paul's
  
- Project Review Requirements
  - Go over it one more time and call it final
  - A flow chart would be nice
  - Could we publish this and then come up with a flowchart? Yes
  - Second to the last line, change multimedia.unc.edu, not listserv.unc.edu
  - Will go up on the website and to Anna Wu
  
- Questions/Comments
  - Is there any place where you can go to see when the classrooms will be in construction and offline?
    - On the CDAC website, under classroom sections, have that information
  - At workgroup level, they will look at the schedule
  - Look at whole building versus bond projects
  - Jerry will bring information to Monday's workgroup meeting
  
- Meet one more time before break for summer-May 3 in Abernathy
- CDAC workgroup will meet throughout the summer
- Email to update

Meeting adjourned 1:22 PM