

CDAC General Meeting
April 15, 2005
Started: 9:05 am

Wireless Policy

- A management issue
- Todd is willing to work with departments; quality of service needs to be there
 - Do not want to jeopardize integrity and quality in the classroom
- ITS is planning to brand a new type of wireless; test in Manning
 - Will hopefully be able to see the weak points in the room
- If a department wants more wireless classrooms, they will have to pay for it

Faculty survey

- Fall is a good time to make this happen
- A targeted population may be better than the whole campus

Sciplex

- Number of classrooms decided
 - Reduced according to accommodate the budget
- There was a request that we give up another 30-40 person classroom
- The workgroup would like to suggest we say no
 - These have been planned and reduced already; we have taken our hit
- Suggested they take from own set of classrooms
- Final decision will be made by Carol and Bruce
 - Will probably lose research space
 - An early Paulien study stated that there was more of a lack of research space than classrooms
- We are already short on classroom space
- The department just created the Bachelor of Science in Computer Science
 - Very popular program
- Recommend that they give up a room; we do not want to give up that size classroom
 - Most demanded class size the University has

Final Meeting

- Is it needed?
- Scott has a schedule conflict
- Scott will send something out to the group; either May 6 or 13
- If we want to keep the 29th, and have an agenda
 - Jeremiah, Jerry, or David can be in charge

Campus Y

- Finally agreed to have the classrooms on the second floor as two equal sizes
- In order to have full use of the classroom, there is a retractable wall
- The proposal originally shows equipment, desk, casework

- Shading devices on windows
- The screens are now on the same end so the large classroom can be used
- Seating: standard classroom or conference style seating
- No clarification on where the white boards are in this classroom
 - The original placement had a problem because of the existence of two fireplaces
 - The white boards are near the retractable wall; how useful are they
 - Asked to consider making the retractable wall a whiteboard; have not heard anything
 - Probably going to have use the technology of the document camera because of space constraints
- Would like workstations adjacent to the screen
 - The window height is 18” and the desk is 30”; obstruction of window
 - Why they kept the casework in the original two corners
 - There is a disconnect between the viewing screen and the professor
 - Maybe a movable podium in the back
 - Can move it to the middle of one large classroom
 - Have not heard back in regards to this
- One podium would be wired to project the images on both screen
- What about a movable whiteboard?
 - It is a possibility
 - Would there even be storage?
- Or make the white board on the partition
- Would not have a whiteboard for the larger classroom
- When the size of the room changes, the pinch point of where to put the whiteboard will also change
- Would David schedule this from 8-6 M-F?
 - Probably would
- It is a great location
- Going to recommend that we not take this room to Carol
 - Think of it as a big space that we can separate at other times
- Have a movable podium in the middle with a document camera over
- Have one side fixed; the other side with a movable podium
- Could have a keyboard and mouse and have everything in back
- Put a floor box in the middle
- David appreciates the offer of a classroom, but we need ones that professors will teach in
- At one point, Workgroup stated that we make it a classroom, but make it ad-hoc through Jeremiah
- Where is the money for the classrooms coming from?
 - The initial, not maintenance (that is from Jeremiah)
 - If the money is coming from the Provost, it is a CDAC decision
 - Last heard it was YMCA money
 - Need to decide who is in charge here
- Scott suggested having a one-on-one with Virginia

- Could faculty work around what is being offered?
- Movable podium seems like the only thing to make the room work
- Will assume that professors have a laptop
- Recommendations:
 - Movable podium-have only one
 - Have a vertical equipment rack (for more room)
 - One side fixed, other has movable podium, but fixed cabinet
 - Document camera-have three
 - Floor box in front
 - Screens on either side
- When the room is small, is it a classroom?
 - Then would three document cameras be necessary?
- If we can get the retractable wall lined with whiteboard material, two other document cameras are not needed
 - If not, we'll have more than one camera
- Final questions:
 - Need to know where the money is coming from?
 - Movable podium option
 - If we cannot come to an agreement and the money comes from the Y, make this room an ad-hoc and let Jeremiah run the space
- As long as the podium works, this solution could satisfy everyone

Meeting adjourned: 10:15 am