

CDAC Meeting
April 1, 2005
Started: 9:05 AM

- Define CDAC and what it needs to accomplish
- Volunteers needed to re-do the survey of the faculty regarding classrooms (performed of every two years)

- For wireless in classrooms, is there flexibility to make the wireless policy more flexible?
 - In Davie, the wireless boxes are set low
 - Can we not set it higher so the department area has more coverage?
- Can we ask ITS to not only service the classroom, but as much of the building as possible
 - May not be that many people that are serviced by this
- Davie is set to spend money to put boxes elsewhere; is it worth them spending money?
- Scott will talk to Todd Lane

- Will have workgroup get together separately and the committee get together for advisory
 - The monitoring of accessibility has to be continually watched
 - Things change
 - Some mechanism where the classroom instructor can go to someone with their problem
 - Ongoing monitoring so that classrooms get what they need
- The original purpose of the group is to protect classrooms and access to classrooms
- Before CDAC, classrooms were taken away
 - Now, appropriate use of space is considered
 - GP classrooms were seen as available space to be used at anytime
- Would the workgroup disappear if CDAC disappeared?
 - Would people still communicate?
- There is clout in CDAC; ITS came to CDAC to stop making decisions of classroom
 - Let a larger body make the decision
- Where has CDAC failed: Campus Y, Stone Center
- What is confusing is the distinction between CDAC and the workgroup
 - What is the point of CDAC
 - Issues with policy
 - Gives direction to the workgroup
 - Workgroup uses existing policies to make decisions
 - Helping make decisions
 - Somebody at the meeting should have the right to question decisions made in workgroup

- An individual presentation by the architect or project manager should come maybe one time
 - Faculty need to be engaged with the project in some way
- Interesting to know what students think of life in the classrooms and what is important to them
 - Ask for someone on student government or a teacher assistant
- Who initiates working on the building; how many constituencies are involved in the early part of the design/installation?
 - Whenever programming is set, get names from Kelly, set up a listserv, discuss preliminary design of the room and they have input
 - Goes through redesign and then goes to CDAC for approval
- Is there a point where the end users get together to discuss issues of classroom renovation
 - Quite a few people write emails, very few attend
- Could the group to override what the department wants
 - Departments sometimes want things that do not fit into GP classrooms
 - Try to negotiate what fits the campus and departments
 - CDAC does have the power to override

- 5-year financial classroom plan-revisited
- Document requests that CDAC maintain a discretionary fund
 - How much to we want to push money control to the Provost
- A task is to read this; Scott will send out an email that everyone read this on the committee
 - Want to meet before the end of the semester and have a closing report before Scott leaves

- Need to redo another classroom survey
- Create questions, someone outside of CDAC will analyze the report
- Avenue for faculty, adjuncts, and TA's to get their voice into what is happening in the classroom
- One important question is what is the effect of all the construction?
 - General feel
 - Mentality about what is going on: moving around, noises
 - What is going to be done with the information gathered in this survey?
 - See as a way for the Provost to see the concerns
 - Maybe have professors write letters
 - Get ideas of how to ease burden of construction
 - Need to have a goal for the survey
 - Then find the evidence that is most useful to make the case
 - The point of the survey is to see how construction, technology, changes are affecting the professors
- How are the faculty functioning, where can there be improvements?
- What about the timing of the survey?
 - Pros and cons of spring versus fall
 - Will the survey be ready and returned before the end of the semester?

- Get the questions and things done now, but give the survey in the fall
 - First month of classes
- Use previous survey, add on questions (faculty work on over summer)
- What would be alternatives to the aggravations of construction
 - Then can go to the higher up

- Is CDAC concerned with maintaining classrooms after they are constructed?
 - Maybe CDAC put pressure on Facilities Planning
 - **Jeremiah and a member of Facilities Planning are both on the committee**

- Maybe ask Provost to reaffirm the charge of CDAC
 - Carol Trussollini (associate provost under Robert) was supposed to do this
 - Need to state that we cannot function as a committee without a clear sense of the charge
 - Scott will write a letter to Carol stating the request

Meeting adjourned: 10:43 AM